

## ROLE DESCRIPTION

<b>Job Title:</b>	Early Childhood Relief Teacher
<b>Job Type:</b>	Casual
<b>Salary Classification:</b>	NT Christian Schools ERT1 – ERT3 scale
<b>2019 Salary Range:</b>	\$396.19 - \$437.10 per day Dependent on qualifications and experience Plus superannuation contribution of 9.5% of your annual salary.
<b>School/Entity:</b>	Kingdom Kids Early Learning Centres
<b>Responsible to:</b>	Centre Director
<b>Date Advertised:</b>	August 2019

### Introduction

All people who work for NT Christian Schools are expected to have a clear understanding of, and unqualified commitment to the biblical basis, *'What We Believe'*, and to act both in the work place and in other contexts in ways that are consistent with that basis.

With a mutual commitment to God through Jesus Christ, staff members ought to serve and love one another as Christ loves them. This also means an acknowledgement that all people are fallible and need to be entirely reliant upon God. The association has expectations of mutual love, service, trust, acceptance, patience, forgiveness and support.

### General Expectations

Your work for the organisation involves serving and supporting those people for whom we exist, namely students and their parents. This is the core function for all people employed by NT Christian Schools. Each is expected to work as a member of a team serving and supporting each other in the various tasks to which God has called them. Each team member is expected to contribute positively to the maintenance of a pleasant, purposeful, productive and safe workplace.

These responsibilities and duties are, therefore, underpinned by expectations of generosity, openness, teamwork, effectiveness, efficiency, attention to detail, pleasant working relationships and maintenance of an effective, attractive, safe work environment.

### Primary Role

The Early Childhood Teacher is responsible to support the Director in the day to day operation of the Early Learning Centre in accordance with NT Christian Schools policy and Government Regulations and is answerable to the Principal, through the Centre Director.

They will be the Room Leader for one of the two ELC rooms and will be responsible for the delivery of the program to the children in that room, collaborating closely with the other Room Leader and Director.

## **Responsibilities and Duties**

Assist the Director in the day to day operations as follows:

- Ensure the Centre adheres to all relevant QECNT regulations and policy statements
- Contribute to the Assessment and Rating inspections
- Assist with ongoing administration requirements
- Be responsible for developing, planning and supervising the implementation of educational and/or developmental programs for 3-5 year olds in conjunction with other staff, following the Walker Learning Approach pedagogy
- Provide leadership and mentoring to other staff
- Write reports as required
- Take initiative in ensuring daily tasks are completed
- Attend weekly staff meetings
- Attend all monthly Early Years Hub meetings wherever possible
- Assist Director with other duties as required

## **Selection Criteria**

### *Essential*

- Demonstrate an active Christian commitment
- Degree in Early Childhood or equivalent
- Current First Aid Certificate that meets ACECQA requirements
- Current police check and NT Working with Children Clearance (Ochre Card)
- Experience in dealing with young children 3-5 years
- Excellent communication skills
- A commitment to quality Christian care for families
- Ability to reflect the Christian faith underpinning the ELC and College
- A commitment to work as part of a team
- Ability to supervise and lead others
- Ability to teach according the Walker Learning Approach and the Early Years Learning Framework

### *Desirable*

- Experience in the childcare industry
- Experience with the Walker Learning Approach pedagogy

## **Notes:**

- It is a requirement of teaching in the Northern Territory that teachers meet the Australian Professional Standards for Teachers (APST) (Link can be found at the end of this document). The teacher's responsibility is to use their professional understanding and experience to create a 'learning space for the students in their care within policies and procedures of the college'. The teacher designs and implements aspects of the 'learning space' to ensure it is relevant to the needs and abilities of those students and will give them a reasonable opportunity to attain the goals and develop the skills outlined in the college curriculum.
- Kingdom Kids ELCs pride themselves on being Centres of Excellence who reflect professional integrity in all they do. As such, staff at the ELCs are required to wear clothing that is modest, sun safe and meets WHS requirements. This includes closed in shoes or sandals and t-shirts/capped sleeve shirts (no singlets). All staff are provided with a Kingdom Kids shirt for use during their period of employment, which they are strongly encouraged to wear daily as it meets these requirements and also

makes staff easily identifiable to our children and their families. Further shirts can be purchased at a discounted rate.

Please click the link to the [Australian Professional Standards for Teachers \(APST\)](https://www.aitsl.edu.au/teach/standards)  
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