

# Employment Application Form Executive Leadership Role

Position(s) applied for: \_\_\_\_\_  
 at which location(s): \_\_\_\_\_ Date: \_\_\_\_\_

## PERSONAL INFORMATION

SURNAME (Mr/Mrs/Miss/Ms/Dr/Rev): \_\_\_\_\_

Christian Names \_\_\_\_\_

Address *postal* \_\_\_\_\_

*residential* as above \_\_\_\_\_

*e-mail* \_\_\_\_\_

Phone Number: *home* \_\_\_\_\_ *mobile* \_\_\_\_\_ *work* \_\_\_\_\_

Are you an Australian citizen? YES NO

If you are not an Australian citizen please attach details of your eligibility to work in Australia \_\_\_\_\_

Next of kin \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Do you have any physical or mental health problems which could affect your ability to carry out the duties of the position or the safety and wellbeing of the staff in your care? YES NO

Please provide relevant details \_\_\_\_\_

Have you ever been convicted of a criminal act? \_\_\_\_\_

(We will take into account only those parts of a criminal record directly relevant to the position you are seeking to fill)

## SUMMARY OF QUALIFICATIONS AND EXPERIENCE

What professional degrees, diplomas and/or other qualifications do you hold? *Please attach copies*

<i>Qualification</i>	<i>Institution</i>	<i>Year</i>

Are you currently studying, if yes, what course/subject? \_\_\_\_\_

Present employment: \_\_\_\_\_

Previous experience (attach a separate sheet if more space is required)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Understanding Christian ethos and/or Christian background

How do you intend to contribute to the organisation's Christian character? \_\_\_\_\_

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What in your background would strengthen the Christian character of the organisation?

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How would you respond to the question - 'What does it mean to know Jesus Christ as Lord and Saviour?'

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What involvement do you have with a local church? \_\_\_\_\_

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Which church? \_\_\_\_\_

## REFEREES

Please list below the names and contact telephone numbers of personal and professional referees. Please include a Minister or another Church leader, and Principal or supervisor under whom you have worked recently. **Next to their name, please list their position/relationship to you.**

Name/Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name/Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name/Relationship \_\_\_\_\_ Phone \_\_\_\_\_

*Please note that referees will be contacted; you may choose to submit written references in support of your application.*

Applicants are further advised that as part of its recruitment process, NT Christian Schools may contact the applicant's past employers as listed in the application presented, to verify information provided. *Generally unsuccessful applications are held for a period of 12 months, unless otherwise advised.*

I declare that the information given on this application form is correct:

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**PLEASE ENSURE THE FOLLOWING ARE ATTACHED TO YOUR APPLICATION**

- **Curriculum vitae**
- **Written response to the selection criteria**
- **Current police clearance (less than 12 months old)**
- **NT Working With Children Clearance (Ochre Card)**
- **Driver's license**