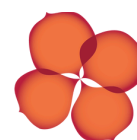




**Now hiring**

# ELC CENTRE DIRECTOR



**NT  
CHRISTIAN  
SCHOOLS**



**SATTLER  
CHRISTIAN  
COLLEGE**

Are you passionate about nurturing young minds and fostering a love for learning? We are looking for a dedicated and experienced ELC Centre Director to join our vibrant team at Sattler Christian College ELC. If you're looking for a supportive and collaborative work environment, opportunities for professional growth and development, we encourage you to apply now!

## WHY WORK WITH US

- Six weeks annual leave
- 15 days personal leave
- 12% Super Contribution
- Long-Service Leave, pro-rata, after five years
- Tuition discounts for staff children\*
- Salary Sacrificing and health care corporate rates\*
- Ongoing professional development
- Funded Masters studies for teachers (\*)
- Paid maternity leave
- Access to staff wellbeing program

## APPLY NOW



[ntchristianschools.com.au](https://ntchristianschools.com.au)



[human.resources@ntchristianschools.com.au](mailto:human.resources@ntchristianschools.com.au)

## JOB DESCRIPTION

<b>Job Title:</b>	Early Learning Centre Director
<b>Job Type:</b>	Full-Time
<b>Salary Classification:</b>	ELC 4.1 or PCT – CT9
<b>2025 Salary Range:</b>	ELC 4.1, \$86,606.00, PCT \$87,811 – CT9 \$131,349 dependent on Teacher Registration, education, and experience plus Super contribution of 12% of your annual salary.
<b>Annual Leave:</b>	6 weeks
<b>Location:</b>	Sattler Christian College
<b>Reporting to:</b>	Principal
<b>Date advertised</b>	June 2025

### Introduction

NT Christian Schools is a Christian organisation. It exists to advance the Christian religion through the provision of education and religious instruction. Accordingly, in furtherance of the religious ethos of NT Christian Schools all staff will be required to deliver or contribute to religious education, to lead or otherwise assist in the conduct of religious services and otherwise engage in religious practices and observances (including, but not limited to, leading prayers or devotions and sharing testimonies), either with fellow staff or students. As representatives of NT Christian Schools, it is a genuine occupational qualification of such roles that applicants hold and act consistently with the religious beliefs of NT Christian Schools, including as articulated in the Policies and Procedures of NT Christian Schools.

NT Christian Schools exists to provide a thoroughly Christian education and to give effective witness to the biblically based religious beliefs of the Company. As such, holding the religious beliefs of NT Christian Schools as articulated in the Policies and Procedures of NT Christian Schools is a genuine occupational qualification of this role.

You are expected to have a clear understanding of, and unqualified commitment to the biblical basis, including as articulated in the Policies and Procedures of NT Christian Schools, and to act both in the work place and in other contexts in ways that are consistent with those beliefs, in order to provide an authentic Christian witness.

This role requires the ELC Director to practice, deliver and contribute to religious education in a manner that is consistent with the Policies and Procedures of NT Christian Schools and to model a life consistent with those beliefs. As such, this role requires the highest commitment to the Lord, the Bible and to schooling from a distinctively Christian perspective, consistent with the Policies and Procedures of NT Christian Schools.

This will be evident in supporting the teaching of the Australian curriculum from a biblical worldview, participating in and leading staff devotions and leading student devotions and prayer time and through the sharing of your personal testimony. In addition, staff offer a reflection of their own

growing relationship with Christ, which is itself affirmed by living a life consistent with the teaching of the word of God. Accordingly, the modelling of an authentic Christian life is a core requirement of the position, reflecting the foundational contribution the position makes to the maintenance of the religious ethos of the school.

With a mutual commitment to God through Jesus Christ, staff members ought to serve and love one another as Christ loves them. This also means an acknowledgement that all people are fallible and need to be entirely reliant upon God. NT Christian Schools has expectations of mutual love, service, trust, acceptance, patience, forgiveness and support.

All employees for NT Christian Schools are to be committed to ensuring child safety, health and wellbeing practices are followed and upheld. These practices are embedded in NT Christian Schools policy and culture as guided under current legislation.

### **General Expectations**

There are three Early Learning Centres operating as part of NT Christian Schools: on our Marrara school campus, Kingdom Kids ELC on our Palmerston school campus, and ELC on our Sattler school campus. Each of these ELCs shares the vision of NT Christian Schools – to be Christian communities, learning together to live as God intended, offering hope for the world. In pursuit of this goal, we are dedicated to delivering an interactive, genuine, and enjoyable learning environment for each child under their supervision, rooted in a Christian perspective.

These responsibilities and duties are underpinned by expectations of generosity, openness, teamwork, effectiveness, efficiency, attention to detail, pleasant working relationships and maintenance of an effective, Christ-centred and safe work environment.

### **Primary role**

The responsibility of the centre Director involves the application of the national quality framework standards, the approved learning frameworks, and the strategic plan of NT Christian schools. The Director will promote the wellbeing, learning, and growth of children and staff, and manage the daily operations of the centre in alignment with NT Christian Schools policy and Government Regulations.

### **Key Duties and Responsibilities**

- To effectively witness to the beliefs articulated in the Company's Policies of NT Christian Schools by modelling an authentic life of faith lived in accordance with those beliefs, and with general Christian principles.
- To contribute to the spiritual life of the centre by leading or otherwise assisting in the conduct of religious services and otherwise engaging in religious practices and observances (including, but not limited to, leading prayers or devotions and sharing testimonies).
- To model an appropriate Christian lifestyle in and out of school, acting at all times consistently with the beliefs articulated in the Policies and Procedures of NT Christian Schools.
- Demonstrate excellent communication skills, written and verbal.
- Maintain the capacity to be an active team member and work collaboratively.

- Experience in, or willingness to learn, technology including computers, online platforms and data management software.
- Work according to the Code of Ethics of Early Childhood Australia and NT Christian Schools' Code of Conduct and NT Child Protection legislation.
- Provide leadership and management to educators and staff regarding all aspects of the operation of the service in line with relevant regulations, policies and procedures.
- Ensure policies and procedures are adhered to ensure the children are safe and adequately supervised at all times.
- Ensure all educators and staff are aware of and respond positively and consistently to children's additional needs including adjustments and requirements; diet and allergies; developmental needs etc.
- Foster collaborative partnerships to enhance children's inclusion, learning and wellbeing.
- Ensure all educators and staff are aware of and respond positively and consistently to children's additional needs including adjustments and requirements; diet and allergies; developmental needs etc.
- Develop centre culture to champion a biblical worldview and promote faith in a Christian education and play based learning environment.

### **Selection criteria**

#### ***Essential:***

- A committed Christian actively involved in your local church.
- Prove an ability to effectively model Christian values as expressed in the Policies and Procedures of NT Christian Schools and to give an authentic witness to those values.
- Diploma in Early Childhood (as listed on the approved qualification list by ACECQA).
- Demonstrated knowledge of service's requirements of the Child Care Subsidy (CCS) system and ability to perform software application for compliance.
- Demonstrated knowledge of the Early Years Learning Framework, Education and Care Services National Law (2010), Education and Care Services National Regulations (2011), Family Assistance Law (Child Care Subsidy 2018).

#### ***Desirable:***

- An understanding of the Walker Learning Approach (WLA) and/or willingness to learn.
- Experience working in an Early Learning Centre.
- Experience in coordinating people, projects and information.
- Registered or eligible to register for an NT-TRB.

### **Further Requirements:**

- Must hold a valid Working with Children (Ochre) Card.
- Must have a valid NT police check within the last 12 months, or invoice of order for one.
- Must hold a current First Aide Certificate or a willingness to obtain.
- Current ACECQA approved First Aid, Asthma and Anaphylaxis.