



Now hiring

EDUCATION SUPPORT COORDINATOR



Sattler Christian College is seeking a passionate and caring Education Support Coordinator to join our school community and support our teachers and students along their educational journey! The Education Support Coordinator will work directly with teachers, students and families to help discover the most appropriate methods for students to engage and succeed in their learning. Help shape the future generation of territorians, **APPLY NOW!**

2026 START OR AS NEGOTIATED

WHY WORK WITH US

- Six weeks annual leave + stand down
- 15 days personal leave
- 12% Super Contribution
- Long-Service Leave, pro-rata, after five years
- Tuition discounts for staff children*
- Salary Sacrificing and health care corporate rates*
- Relocation assistance*
- Ongoing professional development
- Funded Masters degree through NICE*
- Additional paid maternity leave
- Access to staff wellbeing program

*Conditions apply

APPLY NOW

 ntchristianschools.com.au

 humanresources@ntchristianschools.com.au

JOB DESCRIPTION

Job Title:	Education Support Coordinator
Job Type:	Full-Time
Salary Classification:	NT Christian Schools CT scale PCT – CT9
2025 Salary Range:	\$87,811-\$131,349 depending on qualifications and experience Plus, superannuation contribution of 12% of your annual salary.
Annual Leave:	6 weeks + stand down
Location:	Sattler Christian College
Reporting to:	Principal
Date advertised	July 2025

Introduction

NT Christian Schools is a Christian organisation. It exists to advance the Christian religion through the provision of education and religious instruction. Accordingly, in furtherance of the religious ethos of NT Christian Schools all staff will be required to deliver or contribute to religious education, to lead or otherwise assist in the conduct of religious services and otherwise engage in religious practices and observances (including, but not limited to, leading prayers or devotions and sharing testimonies), either with fellow staff or students. As representatives of NT Christian Schools, it is a genuine occupational qualification of such roles that applicants hold and act consistently with the religious beliefs of NT Christian Schools, including as articulated in the Policies and Procedures of NT Christian Schools.

NT Christian Schools exists to provide a thoroughly Christian education and to give effective witness to the biblically based religious beliefs of the Company. As such, holding the religious beliefs of NT Christian Schools as articulated in the Policies and Procedures of NT Christian Schools is a genuine occupational qualification of this role.

You are expected to have a clear understanding of, and unqualified commitment to the biblical basis, including as articulated in the Policies and Procedures of NT Christian Schools, and to act both in the work place and in other contexts in ways that are consistent with those beliefs, in order to provide an authentic Christian witness.

This role is required to practice, deliver and contribute to religious education in a manner that is consistent with the Policies and Procedures of NT Christian Schools and to model a life consistent with those beliefs. As such, this role requires the highest commitment to the Lord, the Bible and to schooling from a distinctively Christian perspective, consistent with the Policies and Procedures of NT Christian Schools.

This will be evident in supporting the teaching of the Australian curriculum from a biblical worldview, participating in and leading staff devotions and leading student devotions and prayer time and through the sharing of your personal testimony. In addition, staff offer a reflection of their own growing relationship with Christ, which is itself affirmed by living a life consistent with the teaching of the word of God. Accordingly, the modelling of an authentic Christian life is a core requirement of the position, reflecting the foundational contribution the position makes to the maintenance of the religious ethos of the school.

With a mutual commitment to God through Jesus Christ, staff members ought to serve and love one another as Christ loves them. This also means an acknowledgement that all people are fallible and need to be entirely reliant upon God. NT Christian Schools has expectations of mutual love, service, trust, acceptance, patience, forgiveness and support.

All employees for NT Christian Schools are to be committed to ensuring child safety, health and wellbeing practices are followed and upheld. These practices are embedded in NT Christian Schools policy and culture as guided under current legislation.

General Expectations

How we do things is as important as what we do. Manners Before Matters communication protocol puts a high priority on facilitating genuine, open listening interactions that bear fruit. When combined with classroom management techniques, staff are supported to create a learning environment in which students can learn without distraction. And parents know their students are safe. Our deep hope is that we continue to see lives changed at Sattler Christian College that causes generational blessings on our current and future families as we together seek to change lives in all that we do, at Sattler.

These responsibilities and duties are underpinned by expectations of generosity, openness, teamwork, effectiveness, efficiency, attention to detail, pleasant working relationships and maintenance of an effective, Christ-centred and safe work environment.

Primary role

The Education Support Coordinator will build and maintain a healthy strength-based learning community within Marrara Christian College. The Education Support Coordinator is responsible, in the context of the college, to enter into a partnership with parents to offer students the nurture and opportunities that will allow them to discover and reach their full potential. The Education Support Coordinator ensures that the school is delivering quality outcomes for students with special needs.

The objective of coordinators is to improve **engagement, knowledge** and **practice** of teaching staff and teaching support staff to improve **education programs** and **practices**. Coordinators will be outstanding classroom teachers and will improve and maximize on educational support options and outcomes for students with disabilities and educational support needs.

They also **manage curriculum, student activities** and **administrative functions** for the school with a high degree of independence. This includes ensuring effective **development, provision** and **evaluation** of the school's education program and resources while maintaining appropriate records and providing regular reports.

Within this community, it is a core requirement of this role that you model Christian principles by example, at all times acting in a manner consistent with the Policies and Procedures of NT Christian Schools, in order to provide an effective witness to the beliefs of NT Christian Schools. This role requires the teacher to teach religious education consistent with the Policies and Procedures of NT Christian Schools.

Key Duties and Responsibilities

- Preparing teaching programs that have a biblical perspective, can meet various needs of unique students and produce significant educational outcomes, in line with the College scope.
- Maintain a high level of expanding competence in pedagogy that is current, schools based, teaching practices and classroom management and behavioural support skills.
- Completes record keeping related to classroom performance for the purpose of report creation, continued assessment development, and mandatory government reports.
- Work as a collaborative learner, committed to flexible teams pursuing excellence.
- Experience in, or willingness to learn, using technology including computers, online platforms and data management software.
- Maintenance of proficient accreditation/registration as a teacher; and compliance with the requirements of the Australian Professional Standards of Teaching (see link below).
- Join in activities associated with administration, review, development and delivery of educational programs and co-curricular activities.
- Undertake duties required to support the campus such as, but not limited to, attend school camps, assemblies, complete playground, lunch, recess and detention supervision duties.
- Highly capable in dealing with conflict in healthy ways and committed to cultivating a culture of peace for staff, parents and students.
- Experienced in developing and implementing both student wellbeing and care and conduct processes.
- Work with school staff to develop, implement and maintain inclusive practices to accommodate the diverse range of students outlined in a range of school-based policies such as Disability Standards for Education (DSE).
- Work with a high level of independence, critical thinking, strategic plan management and discretionary decision making.
- To undertake other duties and responsibilities as directed by the Principal.
- Work with school staff to develop, implement and maintain inclusive practices to accommodate the diverse range of students outlined in a range of school-based policies such as Disability Standards for Education (DSE)
- Collaboratively plan and teach with classroom teachers and support staff to ensure required adjustments are implemented with data records maintained as required by the Nationally Consistent Collection of Data (NCCD)
- Ensuring written submissions for funding is done in a timeously manner and is in accordance with the application process as well as ensuring the acquittal process for all funding received for students with special needs is followed.
- Collaborate with families, agencies and teachers to implement processes that support students with special needs e.g. profiling, referral process, health care plans, positive behaviour support plans, school-based assessments and reporting.
- Coordinate and develop educational adjustment plan meetings and complete the review process with all team members annually.
- Manage, train and support TA's by providing resources, teaching strategies and monitoring administrative tasks.
- Liaise and consult with Principal in relation to student individual needs, and staff professional development needs.
- Develop, acquire, maintain and review education support resources.

Selection criteria

Essential:

- A committed Christian actively involved in your local church.
- Prove an ability to effectively model Christian values as expressed in the Policies and Procedures of NT Christian Schools and to give an authentic witness to those values.
- Demonstrate or be willing to develop, the ability to draw upon the beliefs articulated in the Policies and Procedures of NT Christian Schools to prepare an environment and culture of biblical perspective enhancing significant outcomes for students.
- Demonstrate excellent communication skills, written and verbal, as a relational, empowering educator; supporting work with students, staff, parents and the broader community.
- Be pastorally committed to the creating an environment of care for nurturing students.
- Establish your abilities according to the requirements of the job as listed above.
- Hold appropriate experience and tertiary qualifications relevant to the position.
- An educational professional with growing knowledge of your learning area, pedagogy and innovation.
- A willingness to learn, grow, accept coaching and feedback in pursuing excellence.

Further Requirements:

- Must hold a valid Working with Children (Ochre) Card.
- Must have a valid NT police check within the last 12 months, or invoice of order for one.
- Must hold a current NT Teachers Registration.

Please click the link to the [Australian Professional Standards for Teachers \(APST\)](https://www.aitsl.edu.au/teach/standards)

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